

Special License Application Checklist



Application Form	
Endorsement letter from school presently teaching or may be employed at	
Character Reference (2 different letter)	
Versifier (2 different letter)	
Social Security (Valid for more than 6 months)	
Highest Qualification- Diploma or Certificate in specific area Requested	
Original Transcript	
Teachers License Photocopy	

Note:

1. ALL documents must be duplicated.
2. Copied documents MUST be certified by a J.P.
3. ALL documents in foreign languages must be accompanied by an Official English Translation.

Application Received from: _____

D/M/Y

Signature & Stamp

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